

# ALABAMA DANCE ACADEMY

## POLICY AND INFORMATION SHEET

It is my pleasure to welcome you to the Alabama Dance Academy where our philosophy is to provide quality dance instruction in a positive and stimulating environment to all students.

### ATTIRE

**Pre-Ballet & Tap Classes:** Black leotard, pink tights, pink ballet shoes, white tap shoes with tap ties (not ribbons)  
Hair securely fastened in a bun.

**Ballet and Pointe Classes:** Black leotard, pink tights, pink ballet shoes and/or pink pointe shoes. Hair securely fastened in a bun.

**Tap and Jazz Combined Classes:** Black leotard, tan or pink tights, tan jazz shoes, tan tap shoes w/elastics not laces. Hair pulled up and out of the face.

**Jazz Classes:** Tan Jazz shoes, any color leotard, black or tan tights or black jazz pants. Hair pulled back out of the face.

**Tap Classes:** Black leotard, tan lace up tap shoes, pink or tan tights.  
Hair pulled out of the face.

**Hip Hop:** Shorts and T-shirt or Leotard, Tennis Shoes

**Boys:** White T-shirt, black bike shorts or jazz pants, tan tap shoes, black ballet shoes or black jazz shoes.

**Items can be purchased online at Discount Dance Supply (discountdance.com) using Studio Code TP54868 or locally at Dance N' Things or Applause Dancewear.**

**NO GUM CHEWING ALLOWED IN ANY CLASS.**

PLEASE REFRAIN FROM WEARING WATCHES, BRACELETS AND LONG EARRINGS.

### ABSENTEE POLICY

As consistency is imperative for progress we encourage all students to attend all classes. Excessive absences may result in falling behind the class. Students are allowed to make up any missed classes in a regularly scheduled class of comparable level. **No refunds/credits are given for missed classes.**

### TUITION

Yearly tuition is payable in full in August or in 10 Monthly installments. Monthly payments are due the first of each month and considered late after the 10<sup>th</sup>. **A \$10.00 late fee will be charged on all accounts where tuition is not received by the 10<sup>th</sup>. A \$38 fee will be charged for all returned checks.** Any account 90 days past due will result in child's dismissal. **Invoices will be sent to late accounts only.**

**Tuition rates are as follows:**

**A 10% discount is given if you pay the full years tuition in August either by check or cash.**

1 class \$55; 2 classes \$105; 3 classes \$155; 4 classes \$205; 5 classes \$245; 6 classes \$270; 7 classes \$285; Unlimited classes \$300

### WITHDRAWAL POLICY

Students who wish to withdraw from a class must submit notification in writing by the 15<sup>th</sup> of the preceding month. Students will be responsible for monthly tuition until written notification is received.

### RECITAL

**The Recital date is Saturday, June 1, 2019. Mandatory Dress Rehearsal for 5:00 and 8:00 performance is on Wednesday, May 29, 2019 and 2:00 performance rehearsal is the morning of the recital.** The \$80 recital fee entitles you and unlimited guests to free admission to the performance. **The recital fee does not include the \$65 costume fee. Any dancer with an overdue account will not be permitted to participate in the recital. Costume Fee is \$65.00 due during the month of September. Recital fees are due by February 1, 2019 and are non-refundable after March 1.**

### HOLIDAYS AND INCLEMENT WEATHER

The Alabama Dance Academy will close for the following holidays:

**CLASSES BEGIN** – Monday, August 13, 2018

**LABOR DAY** – Monday, September 3, 2018

**HALLOWEEN** – Wednesday, October 31, 2018

**THANKSGIVING** – Monday, November 19 through Saturday, November 24, 2018

**CHRISTMAS/WINTER BREAK** – Friday, December 21 through Saturday, January 5, 2019 (returning Monday, January 7, 2019)

**PRESIDENTS DAY** – Monday, February 18, 2019

**SPRING BREAK** – March 25–30, 2019

**MEMORIAL DAY** – Monday, May 27, 2019

In the event of inclement weather, the Alabama Dance Academy will close in most but not all cases if the Hoover City Schools close. In many cases, the weather clears by the afternoon. Please check the studio answering machine (978-6830), our Facebook page or our website – [www.alabamadanceacademy.com](http://www.alabamadanceacademy.com).