

# ALABAMA DANCE ACADEMY

## POLICY AND INFORMATION SHEET

It is my pleasure to welcome you to the Alabama Dance Academy where our philosophy is to provide quality dance instruction in a positive and stimulating environment to all students.

### ATTIRE

<b>Pre-Ballet &amp; Tap Classes:</b>	Black leotard, pink tights, pink ballet shoes, white tap shoes with tap ties (not ribbons) Hair securely fastened in a bun.
<b>Ballet and Pointe Classes:</b>	Black leotard, pink tights, pink ballet shoes and/or pink pointe shoes. Hair securely fastened in a bun.
<b>Tap and Jazz Combined Classes:</b>	Black leotard, tan or pink tights, tan jazz shoes, tan tap shoes w/elastics not laces. Hair pulled up and out of the face.
<b>Jazz Classes:</b>	Tan Jazz shoes, any color leotard, black or tan tights or black jazz pants. Hair pulled back out of the face.
<b>Tap Classes:</b>	Black leotard, tan lace up tap shoes, pink or tan tights. Hair pulled out of the face.
<b>Hip Hop:</b>	Shorts and T-shirt or Leotard, Tennis Shoes
<b>Boys:</b>	White T-shirt, black bike shorts or jazz pants, tan tap shoes, black ballet shoes or black jazz shoes.
<b>Character:</b>	Black leotard, Pink tights, black skirt purchased from ADA, Black Character shoes Capezio Junior Foot Light 1.5 inch heel style 550
<b>Lyrical:</b>	Leotard & tights of any color, no shoes
<b>Acro:</b>	Leotard of any color, no tights, form fitting shorts (no soffe shorts or athletic short)
<b>Items can be purchased online at Discount Dance Supply (discountdance.com) using Studio Code TP54868 or locally at Dance N' Things or Applause Dancewear.</b>	

### **NO GUM CHEWING ALLOWED IN ANY CLASS.**

PLEASE REFRAIN FROM WEARING WATCHES, BRACELETS AND LONG EARRINGS.

### ABSENTEE POLICY

As consistency is imperative for progress we encourage all students to attend all classes. Excessive absences may result in falling behind the class. Students are allowed to make up any missed classes in a regularly scheduled class of comparable level. **No refunds/credits are given for missed classes.**

### TUITION

Yearly tuition is payable in full in August or in 10 Monthly installments. Monthly payments are due the first of each month and considered late after the 10<sup>th</sup>. **A \$10.00 late fee will be charged on all accounts where tuition is not received by the 10<sup>th</sup>. A \$38 fee will be charged for all returned checks.** Any account 90 days past due will result in child's dismissal. **Invoices will be sent to late accounts only.** **We are now requiring every family to have a credit card form on file for potential contactless payment.**

#### **Tuition rates are as follows:**

**A 10% discount is given if you pay the full years tuition in August either by check or cash.**

1 class \$55; 2 classes \$105; 3 classes \$155; 4 classes \$205; 5 classes \$245; 6 classes \$275; 7 classes \$295; 8 classes \$310; Unlimited classes \$350

### WITHDRAWAL POLICY

Students who wish to withdraw from a class must submit a written **30 day withdrawal notification**. Students will be responsible for monthly tuition until written notification is received.

### RECITAL

**The Recital date is Saturday, June 5, 2021. Mandatory Dress Rehearsal for 5:00 and 8:00 performance is on Wednesday, June 2, 2021 and 2:00 performance rehearsal is the morning of the recital.** The \$80 recital fee entitles you and unlimited guests to free admission to the performance. The recital fee does not include the \$65 costume fee. Any dancer with an overdue account will not be permitted to participate in the recital. **Costume Fee is \$65.00 due during the month of September. Recital fees are due by February 1, 2021 and are non-refundable after March 1.**

### HOLIDAYS AND INCLEMENT WEATHER

Classes Begin: Monday, August 10, 2020

Labor Day: Monday, September 7, 2020

Thanksgiving: Monday, November 23, 2020 through Saturday, November 28, 2020

Christmas/Winter Break: Saturday, December 19, 2020 through Saturday, January 2, 2021 (returning Monday, January 4, 2021)

Presidents Day: Monday, February 15, 2021

Spring Break: Monday, March 22, 2021 through Saturday, March 27, 2021

Memorial Day: Monday, May 31, 2021

In the event of inclement weather, the Alabama Dance Academy will close in most but not all cases if the Hoover City Schools close. In many cases, the weather clears by the afternoon. Please check the studio answering machine (978-6830), our Facebook page or our website – [www.alabamadanceacademy.com](http://www.alabamadanceacademy.com).

## **COVID-19**

**The Alabama Dance Academy will implement the following safety procedures to help curb the spread of COVID-19.**

- 1. All students will enter through the front door and have their temperature checked. Any student with a temp over 99 will be given 5 minutes outside and re-checked. If the temp remains 99 students will be sent home. We ask parents to check temps at home.**
- 2. Masks must be worn in all common areas of the studio. Students may remove masks when class starts. Masks may be worn in class if the student wishes.**
- 3. The dressing room will remain closed to accommodate social distancing. Dancers should take all belongings into the studio with them.**
- 4. The lobby remains closed to parents and siblings waiting. Parents may enter to do business and must wear a mask. No one will be allowed to sit inside.**
- 5. We will sanitize barres before, during and after each class. Classrooms are marked with X's to accommodate social distancing for dancers.**
- 6. If for any reason we are forced to close we will resume classes via Zoom with the same schedule as in person classes.**

**I understand that neither the Alabama Dance Academy nor any of its instructors will be responsible for any accident, injury or illness incurred on the premises. It is advised that all dance students be covered by their own family insurance policies, as this is your only source of reimbursement. I give permission for Alabama Dance Academy to use photographs of my child in Alabama Dance Academy related activities on the ADA Web site. I understand that no child will be identified by name on the Web site. I have read, understand, and agree to the policies stated in the Alabama Dance Academy Policy and Information Sheet.**